

AV Service  
Order Form  
Kansas City  
Convention Center



PLEASE RETURN WITH PAYMENT TO:  
HARVEST PRODUCTIONS, INC.  
801 N. Atlantic Ave. Kansas City, MO 64116  
Phone: (816) 483-3889 Fax:(816)513-5658  
Email:gturcotte@harvestproductionsinc.com  
Cell: 816-985-8284

Name of Event: \_\_\_\_\_

Event Date: \_\_\_\_\_

Location(s): \_\_\_\_\_

Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Event Details: \_\_\_\_\_

Company Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_

Fax: ( ) \_\_\_\_\_

Email: \_\_\_\_\_

**CREDIT CARD NUMBER IS REQUIRED IN ADVANCE FOR ALL RENTALS**

Method of Payment (please mark one):

American Express \_\_\_\_\_ Master Card \_\_\_\_\_ Visa \_\_\_\_\_

Card Holder Name: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Card Number: \_\_\_\_\_ Security Code: \_\_\_\_\_

Billing Address(if different than above): \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

All Set Up and Tear Down Labor Included

<b>Meeting Room Packages:</b>		Cost Per Day	Quantity	Number of Days	Package(s) Total
Audio	Wired Microphone Package	\$ 80.00			\$ -
	Microphone, Stand, Mixer				
	Wireless Microphone Package	\$ 140.00			\$ -
	Hand Held or Lavalier, Mixer				
Electronics	Laptop Audio Service Package	\$ 65.00			\$ -
	Laptop/iPod Cable, Small Mixer				
	LCD Screen Package	\$ 420.00			\$ -
	46" LCD TV, 6' TV Stand, VGA & Power Cable				
Video	Screen Package (includes stand and cables)				
	6'x8' Tripod Screen	\$ 220.00			\$ -
	9'x12' Fast Fold Screen	\$ 470.00			\$ -
	10.5'x14' Fast Fold Screen	\$ 500.00			\$ -
	Projector & Screen Package (includes stand and cables)				
	6'x8' Tripod & 3,000 Lumen Projector	\$ 420.00			\$ -
	9'x12' Fast Fold & 3000 Lumen Projector	\$ 870.00			\$ -
	10.5'x14' Fast Fold & 12,000 Lumen Projector	\$ 1,300.00			\$ -
	<b>Sub-total</b>				\$ -

<b>Additional Options:</b>		Cost Per Day	Quantity	Number of Days	Package(s) Total
<b>Equipment</b>					
	10,000 Lumen Projector	\$ 800.00			\$ -
	3,000 Lumen Projector	\$ 200.00			\$ -
	Powerpoint Remote	\$ 30.00			\$ -
	Laptop PC or Mac (circle one)	\$ 175.00			\$ -
	DVD Player	\$ 50.00			\$ -
	White Board or Flip Chart - with markers	\$ 30.00			\$ -
	Wireless Handheld or Lavalier Microphone	\$ 85.00			\$ -
	iPod/Laptop Audio Cable	\$ 8.00			\$ -
	Microphone with 5' to 50' Cable	\$ 6.00			\$ -
	Small Mixer	\$ 25.00			\$ -
	Speaker with Stand	\$ 57.50			\$ -
	Overhead Projector	\$ 60.00			\$ -
	25' VGA Cable	\$ 10.00			\$ -
	Power Strip & 25' Extension Cord	\$ 15.00			\$ -
	Projector Stand	\$ 15.00			\$ -
	Laser Pointer	\$ 25.00			\$ -
	Printer	\$ 250.00			\$ -
	Video Switcher	\$ 500.00			\$ -
	Copier with 3 reams of paper	\$ 500.00			\$ -
<b>Labor</b>					
	Audio, Video or Lighting Technician Per Hour	\$ 50.00			\$ -
<b>Services</b>					
	Graphic Design or Video Editing Per Hour	\$ 75.00			\$ -
	<b>Sub-total</b>				\$ -

Please Include Tax Exempt Form If Applicable

Tax @	8.725%	
<b>Grand Total</b>	<b>\$</b>	<b>-</b>

**For Immediate Assistance Call 816-985-8284**

Additional Internet and Power Charges May Apply